

ENVIRONMENTAL MUTAGEN SOCIETY OF INDIA

Regn. No. BOM / 270 / 75

Affiliated to the
International Association of Environmental Mutagen Societies

Memorandum of Association and Rules and Regulations

c/o Tobacco Carcinogenesis Group
Advanced Centre for Treatment, Research and Education in Cancer
Tata Memorial Centre, Kharghar, Navi Mumbai – 410 208.

Environmental Mutagen Society of India
(Affiliated to the *International Association of Environmental Mutagen Societies*)
Regn. No. BOM/270/75

**Memorandum of Association
and
Rules and Regulations**

Name:

The name of the Society shall be Environmental Mutagen Society of India, which may be referred to in an abbreviated form as EMSI, and is hereinafter designated as the Society.

Address:

The Society shall be registered as a Public Trust under the Bombay Public Trust Act, 1950 and its registered office shall be in Mumbai.

Objectives:

The main objectives of the Society are:

1. to promote scientific education and research in the field of mutagenesis;
2. to provide a forum for persons who are engaged or are interested in research, education and applications of knowledge on
 - (a) Mechanisms of mutagenesis,
 - (b) Mutagenicity as related to carcinogenicity and terato- genicity,
 - (c) Testing Methodology,
 - (d) Evaluation of mutagenicity of chemicals and drugs,
 - (e) Correlation of chemical structure with mutagenicity;
- (3) to disseminate information on these aspects; and
- (4) to stimulate scientific interest in and promote the ex- change of ideas and information about problems of mu- tagenesis at the experimental and clinical level.

The full names, designations, addresses and occupations of the members of the first executive committee, to whom, by the rules and regulations of the Environmental Mutagen Society of India, the management of its affairs is entrusted, are :

Name in full	Designation & Address
Dr. Krislman Sundaram (President)	Director, Biomedical Group, Bhabha Atomic Research Centre, Mumbai-400085.
late Dr. Rupanagudi Rajagopala Rao (Vice President)	Head, Toxicology and Pathology, CIBA-GEIGY Research Centre, Goregaon, Mumbai-400063.
Dr. Mohinder Singh Chadha	Head, Bio-organic Division, Bhabha Atomic Research Centre, Mumbai-400085 .
Dr. Gopalkrishna Balachandra Nadkarni	Head, Biochemistry & Food Technology Division, BARC, Mumbai-400085.
Rev; Fr. Dr. Lancelot Pereira	Principal, St. Xavier's College, Mumbai-400001.
Shri Sundaresan Somasundaram	Health Physics Division, Bhabha Atomic Research Centre, Mumbai-400085.
Shri Nadakuditi Satyanarayana Rao	Head, Biology & Agriculture Division, BARC, Mumbai-400085.
late Dr. Nihal Kishinchand Notani (Secretary)	Biology & Agriculture Division, Bhabha Atomic Research Centre, Mumbai-400085.
Dr. Anantharaman Subrahmanyam Aiyar (Treasurer)	Biochemistry & Food Technology Division, BARC, Mumbai-400085.

Certificate of Registration

The Societies Registration Act, 1860

(Act XXI of 1860)
Maharashtra State

Registration No. Bom. 270/75 G.B.B.S.D.

It is hereby certified that 'ENVIRONMENTAL *MUTAGEN* SOCIETY OF INDIA' has this day been duly registered under the Societies Registration XXI Act, of 1860.

Given under my hand this 25th day of November 1975

Office seal of
Asst. Registrar of Societies
Greater Bombay Region

Sd/-
Assistant Registrar of Societies
Greater Bombay Region

I. Membership:

1. Membership of the Society shall be open to scientists and others who subscribe to the enunciated objectives of the Society and who possess the relevant knowledge, experience and interest.

2. The membership of the Society may consist of different categories; viz. individual and institution. Individuals can be associate or full members. The annual membership subscriptions for individuals (full) and institutions will be Rs.20.00 and Rs.250.00 respectively; Life membership is available only for individuals and the subscription will be Rs.200.00. Voting entitlement is only for individual full members. Associate Membership with an annual subscription of Rs.10.00 and with no voting right is available to registered students.

Amended Bye-law approved at the 2nd AGBM of EMSI on January 12, 1977:

I. 2a. Re: Life Membership subscription:

It is permissible to pay the life membership amount in two equal instalments, provided the second instalment is paid within six months after the first. If the second instalment is not received in time, the amount of the first instalment shall be adjusted as regular subscription on yearly basis.

Amended Bye-law approved at the 16th AGBM on February 23, 1987:

I. 2:

The membership of the Society may consist of different categories. viz. individuals and institution. Individuals can be associate or full members. The annual membership subscription for individuals (full) and institutions will be Rs.300/-. Voting entitlement is only for individual full members; Associate membership with an annual subscription of Rs.20/- and with no voting right is available to registered students upto Masters level. Students gainfully employed will not be eligible for associate membership.

I.2b:

The membership of the Society may be open to foreign scientist and will comprise of annual and life-memberships. The subscription for annual and life membership will be US \$ 25.00 and US \$ 250.00 respectively:

Amended Bye-law approved at the 22nd AGBM of EMSI on February 11, 1993:

I.2:

The membership of the Society may consist of different categories: viz. individual and Institution. Individuals can be associate or full members. The annual membership subscription for individuals (full) and institutions will be Rs.50/- and Rs.2500/- respectively; Life membership is available only for individuals and the subscription will be Rs.500/-. Voting entitlement is only for individual full members. Associate membership with an annual subscription of Rs.30/- and with no voting right is available to registered students upto Masters level. Students gainfully employed will not be eligible for associate membership.

Proposed Amendments in Byelaws:

I. 2

The member of the Society shall be an individual or Institution. The annual membership subscription for individual Indian and overseas scientist will be Rs.100 and \$50 respectively. Only annual membership will be available to institution and the subscription will be Rs.5000/-. Life membership subscription for individual Indian and overseas scientist will be Rs.1000 and \$250

respectively. All new Indian individual / institution and overseas members will pay Rs. 25 and \$5 respectively as admission Fee in addition to the membership subscription. Members whose membership would have been discontinued due to non-payment of subscription for two consecutive years, shall also pay the Admission Fee for readmission.

3. All applications for membership of the Society shall be scrutinised by the Executive Committee to ensure that the conditions for membership are fulfilled. The Executive Committee shall have the power to refuse membership to any individual or institution without assigning reason thereof.

4. Any person or institution desirous of becoming a member during any part of a year shall pay the subscription for the full calendar year. The subsequent continuance of membership shall be governed by the normal rules of membership then in force.

Amended Bye-law approved at the 2nd AGBM of EMSI on January 12, 1977:

I. 4a. Re: *Membership year*:

New members joining the Society during the last month of the year (December) will be deemed to have paid the subscription for the ensuing year, unless they specifically desire to pay for the current year itself, with less than a month for the year to get over.

Proposed Amendments in Byelaws:

I. 4a. Re: *Membership year*:

New annual members joining the society during the last month of the financial year (March) will be deemed to have paid the subscription for the current year and subscription for the ensuing year will be due as of April 1.

5. A member who is in arrears of subscription to the Society shall forfeit all rights and privileges applying to the relevant, category of membership so long as the dues to the Society are not paid in full.

6. The Executive Committee has the right to revoke the membership of any member who violates the Rules and Regulations of the Society and jeopardises its objectives. Such revocation shall, however, be subject to endorsement by the General Body:

II. General Body:

1. The General Body shall consist of all the members of the Society. Only individual (full & life) members shall have the right to vote.

Proposed Amendments in Byelaws:

II. 1.

The General Body shall consist of all the members of the Society. Life members and Annual members with one years standing shall have the right to vote.

2. The General Body shall control all funds, properties and activities of the Society. The General Body may delegate such of its powers and authority to the Executive Committee as it considers appropriate for the efficient administration of the affairs of the Society.

Proposed Amendments in Byelaws:

II. 2. The General Body shall control all funds, properties and activities of the Society. The General Body may delegate such of its power and authority to the (a) Board of trustees (proposed amendment to Article III 8) to supervise / oversee the efficient administration of all affairs of the Society and / or (b) The Honorary Executive Secretary (New proposal for amendment) for the efficient and safe-keeping and maintenance of Society's records and accounts of Society's assets and (c) the Executive Committee for the efficient administration of the affairs of the Society.

The headquarters of Environmental Mutagen Society of India will be located at Mumbai. The board of trustees comprised of at least 3 members will be nominated by the General Body from amongst the senior life members of the Society for a period of five years. The board of trustees will advise the Honorary Executive Secretary and the Executive Committee whenever needed.

An Honorary Executive Secretary be appointed at the headquarters for smooth functioning of the Society. The Honorary Executive Secretary will be nominated by the General Body from amongst the life members working at the headquarters of the Society for a period of five years. The Honorary Executive Secretary shall be responsible for (a) Safe-keeping (archiving) of Society's records and Publications, (b) Providing information and guidelines to the elected Secretary, (c) Providing assistance to the executive Committee in maintaining accounts, (d) To file income-tax returns, and (e) safe-keeping and maintenance of accounts of Society's assets. The investments of the Society's funds shall be jointly made by any two elected authorized signatories (President, Secretary, Treasurer and in absence of Secretary, the Joint Secretary) and the Honorary Executive Secretary.

The interest / dividend etc. on Society's investments will be received by the Honorary Executive Secretary at headquarters and the amount so received shall be duly transferred to the Society's bank account operated by the elected Secretary / Treasurer.

The Executive Committee will prepare a separate annual budget for the headquarters and provide that amount to the Society's bank account at the headquarters which will be operated by Honorary Executive Secretary.

The Honorary Executive Secretary shall participate in every Annual General Body Meeting of the Society. If required, the Honorary Executive Secretary may be paid travel expenses (normally limited to AC 2 Tier return fare) by the organizers of the Annual meeting of EMSI for attending the meeting. No other honorarium shall be payable to the Honorary Executive Secretary.

For normal operation of S/B A/c of the Society the EC will authorize two of its members any one of whom will operate the funds jointly with the Treasurer.

3. The President, or in his absence the Vice-President of the Society, will preside over all meetings of the General Body and it shall be the duty of the Secretary to circulate an agenda which covers all business that is sought to be

brought before the General Body at least one month prior to the convening of the General Body. The agenda shall be circulated to all members of the Society.

4. The General Body shall meet at least once a year within 90 days of the closing of accounts of the financial year to transact the following business:

- a) adopt minutes of the last (General Body) meeting.
- b) examine and adopt the audited accounts.
- c) examine and adopt reports and recommendations of the Executive Committee.
- d) elect office-bearers during election year.
- e) appoint the external auditor, and
- f) perform any other functions that may be required by the memorandum of association.

Proposed Amendments in Byelaws:

II. 4.

The General Body shall meet at least once a year within 90 days of the closing of accounts of the financial year to transact the following business:

- a) adopt minutes of the last (General Body) meeting.
- b) examine and adopt the audited accounts.
- c) examine and adopt reports and recommendations of the Executive Committee.
- d) appoint the external auditor, and
- e) perform any other functions that may be required by the memorandum of association.

5. The quorum for a General Body Meeting shall be one third of the total number of members or 40 whichever is less. If there is no quorum, the meeting shall be adjourned for half an hour and at the adjourned meeting the business of the original meeting shall be conducted and no quorum will be necessary;

Amended Bye-law approved at the 2nd AGBM of EMSI on January 12, 1977:

II. 5a. Re: The date for membership subscription:

Membership subscription of continuing members become due during the first quarter of the year. Those members who do not pay their annual subscription before April 1, will be deemed to be in arrears of subscription for year, till the date of payment. Membership will stand terminated, if the subscription is not paid before the close of year.

Proposed Amendment Bye-law II 5a:

III. 5a. Re: The date for membership subscription:

Membership subscription of annual members shall be due during the first quarter of the financial year (April-June). Those members who do not pay their annual subscription before June 30, will be deemed to be in arrears of subscription for the year, till the date of payment. Membership will stand terminated, if the subscription is not paid for two consecutive years.

6. A special General Body Meeting may be summoned on a request in writing from a majority of the members of the Executive Committees or on a

requisition from one fifth of the total members on the roll or 25 members whichever is more. The Secretary shall circulate to the members, information regarding the impending special General Body Meeting at least fifteen days in advance of the proposed date for such a meeting. Such General Body Meeting should be convened within 30 days from the date of receipt of the requisition.

7. Minutes of deliberations of the General Body and the Executive Committee Meetings shall be maintained by the Secretary.

III. Office-bearers:

1. The Society shall be managed by an Executive Committee of nine members consisting of the President, Vice-President, Secretary, Treasurer and five other members.

Amended Bye-law approved at the 17th AGBM of EMSI on February 25, 1988:

III 1a. Re: *Executive Committee*:

Members: The size of the Executive Committee is increased from the present nine members to thirteen members (one. additional Vice- President and three additional Committee members) effective 1983-84.

Proposed Amendments in Byelaws:

III 1a. Re. Executive Committee:

The Society shall be managed by an Executive Committee of fifteen members consisting of the President, two Vice Presidents, Secretary, Jt. Secretary, Treasurer, seven members and two Ex-Officio members (immediate past Secretary or President and Treasurer), provided they have not been elected to some other office.

2. The Executive Committee shall be elected by the General Body by a majority vote.

Proposed Amendments in Byelaws:

III2

The Executive Committee members will be elected. by an election procedure.

3. A member may be duly proposed and seconded by two members for election to the post of an Executive-Committee member. The candidate should sign a declaration that he agrees to stand for the election.

The Secretary will circulate the names of the candidates standing for election to any office by mid-October of each election year. There will be a 15-day period during which withdrawal can be effected. The election will be by ballot, when more than one nomination is received.

Proposed Amendments in Byelaws:

III 3.

The Executive Committee will appoint, an Election Officer in the year the election is due.

III. 3. a Election procedure

Election will be held for various office bearers and members of the Executive Committee of the society once every two years.

III.3. b.

The following office-bearers and members of the Executive Committee are to be elected from amongst the Life and Annual members of the Society with one years standing as on 30th June of the election year.

i) President	One
ii) Vice-President	Two
iii) Secretary	One
iv) Joint Secretary	One
v) Treasurer	One
vi) Executive Committee Members	Seven
vii) Ex-Office Executive Committee	Two (Immediate past President or Secretary and Treasurer)

The President or Vice- president and Secretary, Jt. Secretary and Treasurer will be nominated and elected as a block from one city.

III.3. c.

All Life and Annual members with one years standing are eligible to vote.

III.3.d.

The elections will be by secret postal ballot..

The Election Officer will, in the month of July of the year, invite nominations for various offices from amongst the members of the Society as on roll on June 30th of the year. The nominations will be invited on Nomination paper as per proforma appended. The Election Officer will also provide a list of members of the current Executive Committee along with the nomination papers so that renominations in contravention of rule III.4. are not made.

The Election Officer will seek the consent of nominees of various offices and only on receipt of the consent, their names will be included on the ballot paper.

The ballot papers will be sent to members latest by the end of September.

Marked ballot papers should be returned to the Election officer before the date specified for the purpose.

All ballot papers received by the Election Officer on or before the last date will be opened and counted by the Election officer in presence of two members designated by the Executive Committee.

Results of the election will be finalized and communicated to the President by the Election Officer before the Annual EMSI Conference.

4. The terms of office for the President, Vice-President, Secretary and Treasurer of the Society and for the members of the Executive Committee shall be two years. The maximum period a person can serve will be two consecutive terms.

III. 4.

The term of office for the President, Vice-Presidents, Secretary, Jt. Secretary, Treasurer and Members of the Executive Committee shall be two years. The Office bearers and Executive Committee members can hold an office for two consecutive terms only.

5. A premature vacancy in the membership of the Executive Committee shall be filled by co-option. Any such vacancy in the post of President, Vice-President, Treasurer or Secretary shall be filled by duly elected members of the Executive Committee only.

6. The President of the Society shall preside over the Executive Committee meetings in which he/she shall have a vote and a casting vote.

7. In his/her absence, the Vice-President shall preside over the Executive Committee Meetings.

In the absence of the President and Vice-President, the Executive Committee shall request one member to chair the meeting.

8. The Executive Committee shall serve as Board of Trustees. The quorum for the Executive Committee will be 5.

Proposed Amendment in Byelaws:

III 8.

The General Body may delegate such of its power and authority to the (a) Board of trustees and / or Honorary Executive Secretary and (c) the Executive Committee.

For normal operation the Executive Committee shall be responsible for the management of the functioning of the Society. The Executive Committee will authorise two of its members, anyone of whom will operate the funds jointly with the Treasurer. In the event of special activities such as Symposium etc., a Committee will be specially nominated for the management of budget, expenditure etc.

Amended Bye-law approved at the 2nd AGBM of EMSI on January 12, 1977:

III 8a. Re: Appointment of Editorial Board:

The Executive Committee shall have the power to appoint an " Editorial Board to look after the Society's Newsletter and other publications. The Editorial Board shall consist of upto 4 members and shall have a term of office of two years.

Amended Bye-law approved at the 17th AGBM of EMSI on February 25, 1988:

III 8a. Re: Appointment of Editor and Members of the Editorial Board:

The Executive Committee shall have the power to appoint an Editor and Members of an Editorial Board. The Editorial Board shall consist of upto six members. The Editor, in consultation with the Editorial Board, shall be responsible for the publication of the Newsletter and other publications of the Society. The Editor and the Members of the Editorial Board shall have a term of office of three years.

Amended Bye-law approved at the 18th AGBM of EMSI on February 19, 1989:

III 8a:

Re : Appointment of Editor and members of the Editorial Board. The Executive Committee shall have power to appoint an Editor and members of the Editorial Board. The Editorial Board shall consist of upto six members. The Editor, in consultation with Editorial Board, shall be responsible for the publication of the Newsletter and other publications of the Society; The Editor and members of the Editorial Board shall have a term of office of three years.

9. The Secretary shall be responsible for the day-to-day activities of the Society. He shall convene meetings, send the agenda papers and keep minutes of all proceedings of the Society, the General Body and the Executive Committee. He shall prepare and submit to the Annual General Body Meeting, an Annual Report describing the activities of the Society during the year.

10. The Secretary shall ordinarily give 2 weeks notice to the members of the Executive Committee for convening a meeting and such notices shall contain a statement of the business to be transacted at the meeting.

11. The Treasurer shall receive subscriptions, fees, donations and other moneys of the Society and shall issue receipts in respect of each. The Treasurer and one of the two members of the Executive Committee will operate the account. He shall maintain, the accounts of the Society in the proper form and be responsible for the preparation and submission to the General Body of an annual Statement of Accounts, duly certified by the Auditor. He shall prepare a budget estimate of income and expenditure for each year and submit it for approval of the Annual General Body Meeting of the Society.

IV. Finances:

1. The activities of the Society shall be financed from the subscription moneys received from members. The Executive Committee may raise additional funds through publications or other activities and may also seek and accept financial support to the Society for organising scientific meetings, symposia, workshop, etc.

2. The funds of the Society will be kept in an account, in the name of the Society in a bank as approved by the Executive Committee.

Amended Bye-law approved at the 2nd AGBM of EMSI on January 12, 1977:

IV 2a. Re: Investment of Society's funds:

The life membership fund and such other amounts as may be considered by the Executive Committee to be in excess of the anticipated expenditure and contingency requirements may be utilised for approved long term investments.

3. The Executive Committee shall control the finance of the Society and sanction expenditure within limits of the budget approved by the General Body at its Annual Meeting. In cases of urgent necessity, the Executive Committee shall have powers to authorise any reasonable expenditure beyond the budgeted amount and report it to the General Body at its next meeting.

IV. 3.

The Executive Committee shall control the S/B A/c of the Society and sanction within limits of the budget approved by the General Body at its Annual meetings. Society investments (long-term e.g. Bonds, Units, Fixed deposits etc.) will be managed jointly by the Honorary Executive Secretary and authorized signatories of the EC.

4. The imprest amount of Rs.500/- will be maintained by the Treasurer which he / she will operate in consultation with the Secretary and the two members (as in III 8) of the Executive Committee.

V. Accounts:

1. The accounts of the Society shall be audited by a Chartered Accountant appointed by the General Body at the Annual Meetings.

2. The accounting year of the Society shall commence from 1st April and end on 31st March of the year.

3. An audited statement of the accounts of the Society for the year shall be presented by the Treasurer to the General Body at the Annual Meeting.

VI. Amendment of Rules and Regulations:

1. Amendment of the Rules and Regulations may be proposed by any member of the Society setting out clearly the reasons for the same.

2. Any request for amendments of Rules and Regulations shall be submitted to the Secretary at least 15 days prior to the proposed date of General Body Meeting.

3. The Rules and Regulation may be amended by the affirmative vote of at least two thirds of those present and voting, at the General Body Meeting.

4. Notwithstanding what is stated above, the name of the Society or its objectives can be changed only by following the provisions of Sections 12 and 12A of the Societies Registration Act, 1860.

VII. Dissolution:

1. A decision to dissolve the Society can be reached at any scheduled meeting of the General Body as per Section 13 of the Societies Registration Act, 1860.

2. If a dissolution of the Society has been approved as stated above, the residual funds of the Society after meeting the liabilities, shall not be distributed among the members but shall be utilised as per Section 14 of the Societies Registration Act, 1860.

New Proposal for Local Chapters of EMSI

1. The Executive Committee shall have the power to approve the formation of the local chapter of the society in an area where there are at least 20 life members.

2. The start OF A LOCAL CHAPTER,

THE AREA members shall authorize one of the members to act as the Convenor. The Convenor shall write to the Secretary requesting authorization by the Executive Committee of EMSI. After getting this authorization the Convenor from the local chapter in one of the cities other than the city where the headquarters are situated shall form an executive committee for the given branch, in consultation with EMSI Executive Committee. This local chapter committee shall confirm or re-nominate a Chairperson, who shall be responsible for conducting the affairs of the local chapter for a period of three years. The committee should consist of Chairperson, Vice-chairperson, Secretary and Treasurer and three additional members. In one given city there shall be only one local chapter.

3. The rule of the local chapter shall provide inter alia

3.1 Name –Environmental Mutagen Society of India-(city name) local chapter.

3.2 The objectives of the local chapter will be the same as those of the EMSI .

3.3 The local chapter shall follow the same constitutional guidelines of the society as far as the financial and organizational matters are concerned.

3.4. The local chapter shall raise funds to support its various activities pertaining to the local chapter, which should fall in the purview of EMSI. The funds generated should be maintained by the officials of the local chapter in a separate bank account in the name of the local chapter. The budget of the local chapter should be proposed and passed by the local chapter committee. An annual fee of Rs 2000/- should be paid to the EMSI by the local chapter/s. The demand draft should be drawn in favor of EMSI. The amount for the annual fee will be reviewed every 3 years by the EMSI Executive Committee and passed by the EMSI General Body.

3.5 The local chapter shall appoint an auditor, who shall audit the expenses of the local chapter. Secretary of the local chapter shall submit to the Hon. Secretary of the Executive Committee, EMSI an audited statement of the accounts, and audited according to Government regulations, latest by middle of September (within six months of the financial year) in the prescribed forms. The Secretary shall also report the activities of the branch before January 30th of the given year. The financial year of the branch will be from 1st April to 31st March.

3.6 The chapter shall make no agreements, undertakings, grants, contracts or commitments on behalf of or in the name of EMSI.

4. An effort should be made by the local chapter to add to the life/annual members of EMSI. All membership fees should be remitted to the Secretary, EMSI.

5. The Chairperson / Secretary may propose dissolution of the local chapter for grave misconduct - behavioral / financial to the EC members. This should be discussed by the EC, and if the resolution is passed by a majority of the EC members, it should then be proposed to the General Body at the Annual meeting of EMSI. If the resolution is passed by a majority vote, the local chapter of EMSI will be dissolved for a period of 3 years. On lapse of the three-year period, members may again propose formation of the local chapter, if so decided by the members, as a fresh local chapter of EMSI.

New Proposal for Evaluation of platform / poster presentation awards during annual conferences of EMSI

Awards : The EMSI has instituted prizes as follows:

Best platform presentation -	One	-	Rs.500/-
Best poster presentation -	Two	-	Rs.250/- each

One person will not be eligible to receive more than one prize and any one who has received a prize at an earlier EMSI Conference will not be eligible to compete for same category of presentation. The Secretary will maintain and provide the list of earlier winners.

For all the Awards, the Secretary in consultation with the President shall appoint a Committee of at least 3 senior EMSI members to evaluate the platform and poster presentations for the above awards. The names of the Committee members will be kept confidential. Guidelines for evaluation of the presentations will be given by the Secretary to members of the evaluation Committee. The evaluation will have to be strictly according to criteria laid down in the guidelines for the purpose. The Committee will communicate its verdict to the President and Secretary of EMSI who in the event of a tie for any one or more awards will decide to split the prize money or give entire amount to each winner. The results will be announced at the concluding session and prizes and certificates will also be given. The EMSI will pay the award money from its funds. The awards for best platform and poster presentations are open to student, a member of Society who are below 30 years of age at the time of Conference. All the eligible participants who would like to apply for the platform / poster presentation awards should submit documents mentioned below:

(a) A covering letter indicating the award for which you would like to compete (1 copy Organizing Secretary, 1 copy EMSI Secretary)

(b) Abstract (3 copies – Organizing Secretary, 1 copy – EMSI Secretary)

(c) Copies of the certificates regarding proof of age, Educational Status, place of work etc. from Competent authorities (1 copy – Organizing Secretary, 1 copy – EMSI Secretary)

Oral Presentation

The oral presentations should be evaluated on following counts

0 to 4 *	Quality of work	-	Nature of Enquiry
		-	Planning and Execution of Experiments
		-	Results
		-	Discussion

0 to 2 * Presentation

0 to 2 * Illustration

0 to 2 * Discussion of the paper / understanding of subject matter

0 to 2 * Time

Total out of 12

Poster Presentation

All the above criteria / points will also apply to evaluation of presentations through posters. In addition quality of poster, readability, quality of photographs / illustrations will also be considered.

Quality of work	0 – 4
Illustrations	0 – 4
Discussion	0 – 2

Total out of 10

If no presentation was found by the Committee worthy of an award, the same may not be given at a particular conference.

ENVIRONMENTAL MUTAGEN SOCIETY OF INDIA

(Nomination Paper)

I _____ wish to nominate the following members for the executive committee of ENVIRONMENTAL MUTAGEN SOCIETY OF INDIA.

1. President
2. Vice President
 - i)
 - li)
3. Secretary
4. Joint Secretary
5. Treasurer
6. Members:
 - i)
 - ii)
 - iii)
 - iv)
 - v)
 - vi)
 - vii)
 - viii)

Date:

Signature of Member

- (a) Unsigned nomination papers are not valid.
- (b) Nomination paper should reach the Election Officer by _____.
- (c) Kindly refer the election rules before filling up the nomination.